

Minutes
Central Regional Trauma Coordinating Committee
July 25, 2008
Sacramento, CA

Present:

Debbie Becker, R.N., Trauma Coordinator	Central California EMS Agency
Lynn Bennink, R.N., Trauma Program Director	Community Regional Medical Center
Linda Diaz, R.N., Trauma System Coordinator	Merced County EMS Agency / Mountain Valley EMS Agency
Ross Elliot, Director	Kern County EMS Agency
Graham Pierce, California Director	Phi Air Medical
Anita Schlenker, R.N., Trauma Program Manager	Doctors Medical Center

I. Map / Local EMS Agency Assignments

The committee agreed on the distribution of the central region on the map provided by EMSA. There was discussion on the patient flow of the northern area of the region. Many of the patients from that part of the region are taken to UC Davis or Stanford. They don't send patients to the Fresno area.

It is understood that this process will not prevent patients from being transferred to other regions. Hospitals and agencies will keep the partnerships they currently have. The committee will look into inviting UC Davis and Stanford to our region meetings. San Joaquin County is not in our region, although they do send a large amount of their patients to Modesto and may also need to be invited to our meetings.

II. Deliverables – Roles / Responsibilities

The committee discussed the roles/responsibilities outlined by the EMSA. Once the committee has decided the structure of the committee, develop goals and bylaws, we will start discussing the trauma system benchmarks.

1. Access: Complete an assessment of our region. Look into gaps within our region where better trauma care can be delivered. Look towards improving communication between the counties and help develop transfer agreements where needed.
2. Data: Discuss what data can be shared to evaluate outcomes and look at PI.

III. Membership

Leadership: Until future meetings when bylaws and offices are decided upon, Lynn Bennink will be the leader/chair of the committee and Debbie Becker will be the recorder.

Initially a steering committee will meet to establish bylaws, meeting structure, membership, and budget. Steering Committee members will consist of the following:

LEMSA's - Administrator, Medical Director, and Trauma Coordinator

5 LEMSAs in our region:

Central California EMS

Kern County EMS

Merced County EMS

Mountain Valley EMS

Tuolumne EMS

Trauma Hospitals - Trauma Department Medical Director, Trauma Department Manager

In the future, once our goals, bylaws have been established and our roles and responsibilities have been established, expand the membership to include:

Emergency Medicine from the Trauma Hospitals

Non-Trauma Hospitals – ED Physician, ED Manager

Hospital Council

Prehospital Provider

1 Ground provider representative from each LEMSAs

Air transport representative

CHP air transport representative

First Responder Agency

Public Health

Long Term Care

Coroner / Medical Examiner

Specialties

Sub-acute care

Payor / insurance

Managed care

Finance

The committee could expand the membership with subcommittees and appoint additional members on an as needed basis.

IV. Budget

The budget will be discussed at our next meeting. The committee will look into meeting timelines, face to face meetings (# per year), and conference calls. The committee will look into grant money, Hospital Flex Grant Money, Rural (HRSA) grant money. EMSA will also be looking into possibilities of funding opportunities to assist with meetings.

V. Relationships

1. Other RTCC's - continue the relationships regions currently have with other regions. Invite neighboring regions to meetings as needed. Each region appoint a liaison to be a contact person to the other regions.
2. EMSA - Invite EMSA to regional meetings. Ask EMSA for a website for each region. Inquire participation on State Committees where appropriate. (State Trauma Advisory Committee)

VI. Timelines

This committee would like to have the steering committee meet every other month, until we have the structure, membership, and bylaws established. Once that is completed, look at meeting either quarterly or twice a year.

Next Meeting – Steering Committee

August 18th from 1100 to 1600 in Merced
Merced County Public Health Building – Auditorium
260 E. 15th Street
Merced

The agenda for this meeting will include:

1. Structure of the committee / Formalize membership
2. Mission statement / goals
3. Bylaws
4. Budget